

**PROCEDURE FOR BROKERS REPORTING
UNCLAIMED PROPERTY TO THE STATE OF NEW JERSEY**

1. Regular securities that are DTC eligible should be sent free receipt to the Custodial Agent, Wachovia Corporation, 123 South Broad St., 10th fl Philadelphia, Pa 19109. DTC Instructions are included in the Holder Packet, or you may call the Administration for additional information at (609) 984-8236.
2. To insure proper credit to your account, a list of the securities must be faxed either to Unclaimed Property at (609) 984-0593 to Roseann Aversano, or Wachovia Corporation at (215) 670-4736 attention Sandra Tyrell-Jones. If a list is not provided, Wachovia Corporation has instructions from Unclaimed Property not to accept the free receipt. Your account will not be credited.
3. The faxed or e-mailed list must match the list that accompanies the Unclaimed Property Report.
4. If a reported security is non-transferable because the stock is in the owner's name, it must be reported as Property Type Code SC30 and the physical certificate included with the report.
5. If a reported security is undeliverable to the State of New Jersey for any reason, the owner record must be coded as Property Type Code SC29.
6. All the delivered and undelivered shares and cash must equal the amount that has been reported on the UP1.
7. Do not liquidate securities or sell mutual funds fractions.
8. Do not sell foreign securities. Please call the report section at (609) 984-5214 for reporting instructions.
9. Property Type Codes SC01 (dividends) and SC09 (fractions) must be reported as separate items.
- 10. Every Security delivered must have a CUSIP number. This is an essential key identifier.**
11. Book entry items should be reported as Property Type Code SC08.
12. Underlying shares Property Type Code SC12 should be used only if owner is in possession of the original certificate.